

Permission to Obtain a Background Check

During the application process and at any time during the tenure of my employment/service with St. Andrew Lutheran Church, I hereby authorize ChoicePoint Services Inc. on behalf of St. Andrew Lutheran Church to procure a consumer report (also known as an investigative consumer report) which I understand may include information regarding my character, general reputation, or personal characteristics. This report may be compiled with information from court records repositories, departments of motor vehicles, past or present employers and educational institutions, governmental occupational licensing or registration entities, business or personal references, and any other source required to verify information that I have voluntarily supplied. I understand that I may request a complete and accurate disclosure of the nature and scope of the background verification, to the extent such investigation includes information bearing on my character, general reputation, or personal characteristics.

Applicant/Employee Signature

Date

Yes, I would like a copy of the results of this background check.

Identifying Information for Background Information Agency

(also known as "Consumer Reporting Agency")

Name (please print): _____
First Middle Last

Other names used (alias, maiden, nickname): _____

Years used: _____

Current address: _____
Street/PO Box City State Zip Code

Daytime telephone number: _____

Social Security Number (required): _____

Date of Birth (required): _____

Gender: _____

OFFICE USE:

Reason for background check: SS VBS Youth work WHO SALC employment Other _____

Background check completed (date): _____ By (initial) _____

Report (if adverse) given to (name & date) _____ By (initial) _____